

1. The first step is to identify the problem or question that needs to be addressed. This involves understanding the context and the specific requirements of the task.

2. Next, it is important to gather relevant information and data. This can be done through research, consultation with experts, or by analyzing existing data sets.

3. Once the information is gathered, the next step is to develop a plan or strategy to address the problem. This plan should outline the steps to be taken and the resources needed.

4. The fourth step is to implement the plan. This involves carrying out the tasks outlined in the plan and monitoring progress as you go.

5. Finally, it is important to evaluate the results of the process. This involves comparing the actual outcomes with the expected results and identifying any areas for improvement.

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## INTERNATIONAL CLASSIFICATION

[illegible]

**Total Claims Allowed:**